



CFWG GRANT APPLICATION ONLINE PORTAL – SETTING UP YOUR ACCOUNT

- Register by visiting the Grant Application Online Portal Login Page:
<https://www.grantinterface.com/Home/Logon?urlkey=cfwg>
- You can also access the link to the Online Portal by visiting the [CFWG website](#) and clicking “Apply Here” under the grant you want to apply for.
- Registering with the new system is a multi-step process:

 [Watch the tutorial video here!](#)

- Click the **link** provided to you by the organization to access the Logon Page.
- If you've already created an account, enter your information and click **Log On**.

 The screenshot shows the Foundant Technologies logon interface. At the top center is the Foundant Technologies logo, which consists of a stylized 'F' made of three colored blocks (red, blue, green) above the text "FOUNDANT technologies". Below the logo is the heading "Logon". There are two input fields: "Email Address*" with the example "JohnAllen@FExample.org" and "Password*" with a masked password "*****". Below the password field are three buttons: "Log On" (highlighted with a yellow pencil), "Create New Account", and "Forgot your Password?". To the right of the form is a grey informational box with the following text:

Welcome to Foundant for Learning - GLM's online grant portal.

New Users: Please click "Create New Account" to complete the registration process and create your logon credentials.

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact our Grant Administrator to receive your username.

- If you've already created an account but have forgotten your password, click **Forgot Your Password** to reset it.

Email Address*

Password*

Log On

Create New Account

[Forgot your Password?](#)

- If you haven't created an account, click **Create New Account**.

Email Address*

Password*

Log On

Create New Account

[Forgot your Password?](#)

- If someone else from your organization has created an account for this site but you haven't created your own account yet, please reach out to the site's administrator. They can create an account for you that will be connected to your organization in the site.
- If you clicked Create New Account, you'll be asked to complete registration information for yourself and your organization. After filling out all the information, click **Create Account**.

- The next page asks you to verify that you received your confirmation email. This helps ensure that you'll receive other communications from this organization about your application. Click **Continue**.

Email Confirmation