

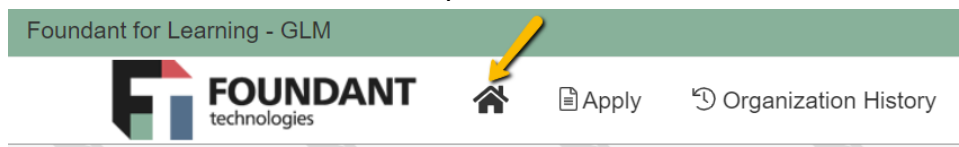


CFWG GRANT APPLICATION ONLINE PORTAL – NAVIGATING YOUR DASHBOARD

- Register by visiting the Grant Application Online Portal Login Page:
<https://www.grantinterface.com/Home/Logon?urlkey=cfwg>
- You can also access the link to the Online Portal by visiting the [CFWG website](#) and clicking “Apply Here” under the grant you want to apply for.
- Registering with the new system is a multi-step process:

 [Watch the tutorial video here!](#)

1. Click the **Home** icon to access your Dashboard.



2. There are two tabs on your Dashboard:
 - Active tab - contains your draft requests, submitted requests still under consideration, and any approved requests that are still active.

- Historical tab - contains any of your other requests that are no longer

Applicant Dashboard

Public Profile

Applicant:
Mr. John Allen
JohnAllen@FTexample2.org
321-895-3156
30 Lincoln Center Plz
New York, NY 10023

Organization:
Midwest Food Bank NFP
41-2120170
321-547-3258
30 Lincoln Center Plz
New York, NY 10023

Contact Email History

If your organization information does not appear correct, please click the edit (pencil) icon.

Active Requests **1** | Historical Requests **0**

Community Outreach Program

Process: Summer Grant Process

LOI	Submitted	08/09/2022	View LOI
Decision	Undecided		

active.

- The actions you can take on forms for a request depend upon the form's status.

- Click **View** to see a form you've already submitted.

Active Requests **1** | Historical Requests **0**

Community Outreach Program

Process: Summer Grant Process

LOI	Submitted	08/09/2022	View LOI
Application	Submitted	08/09/2022	View Application
Decision	Approved	08/09/2022	View Details

Follow Up Forms

FORM NAME	ASSIGNED TO	AWARD / INSTALLMENT	DUE DATE	STATUS	EDIT/VIEW
Grant Agreement	John Allen	Overall Award	09/01/2022 05:00 PM CDT	Assigned	Edit

- Click **Edit** to continue working on a form you haven't yet submitted.
 - This includes follow up forms which might be assigned if your request is approved. [Applicant Tutorial - Submit a Follow Up Form](#) contains details.

Active Requests 1 | Historical Requests 0

Community Outreach Program

Process: Summer Grant Process

LOI	Submitted	08/09/2022	View LOI
Application	Submitted	08/09/2022	View Application
Decision	Approved	08/09/2022	View Details

Follow Up Forms

FORM NAME	ASSIGNED TO	AWARD / INSTALLMENT	DUE DATE	STATUS	EDIT/VIEW
Grant Agreement	John Allen	Overall Award	09/01/2022 05:00 PM CDT	Assigned	Edit

- For an approved request, you might see the option to click **View Details**. This displays more information about the grant award.

Active Requests 1 | Historical Requests 0

Community Outreach Program

Process: Summer Grant Process

LOI	Submitted	08/09/2022	View LOI
Application	Submitted	08/09/2022	View Application
Decision	Approved	08/09/2022	View Details

Follow Up Forms

FORM NAME	ASSIGNED TO	AWARD / INSTALLMENT	DUE DATE	STATUS	EDIT/VIEW
Grant Agreement	John Allen	Overall Award	09/01/2022 05:00 PM CDT	Assigned	Edit

4. Click your **name** in the upper-right corner of the page to view additional options.
 - Click **Edit My Profile** to update your contact information or password.
 - Click **Edit Organization** to update your organization's information.

- Click **Sign Out** to log out of the site.

